

SAC Meeting Minutes

Meeting:	Welcome & Introduction to SAC	Date:	13 September 2021, 5:00 PM
Attendance:	Amy Smythe – Principal Angie Noden – Assistant Principal Wini Hunt – Interventionist Teri McNamee – Parent Amy Belcastro – Parent Anna Garcia - Parent	Location:	Bennett Elementary School, Classroom 37

These meeting minutes are believed to be an accurate account of this project meeting. If there are any questions and/or comments, please contact RB+B Architects.

Item #	Item	Action	Responsibility
	Welcome & Introductions		
1.0	<ul style="list-style-type: none"> Each committee member introduced themselves. Sign-in sheet was circulated. 		
	Roles & Responsibilities		
2.0	<p>The roles and responsibilities were explained to the committee members. In summary this committee helps plan and evaluate instructional programs and quality improvement processes at Bennett Elementary School. This group also functions as a link between the school and Bennett families.</p> <p>Overview of SAC Responsibilities:</p> <ul style="list-style-type: none"> UIP - Primary responsibility is to provide recommendations for the school's Unified Improvement Plan (UIP) Budget - Make recommendations to the principal about spending priorities. Quarterly SAC discussions Annual Report – submit budget input to the DAC. Principal Evaluations – provide recommendations on development plans for school principals. 		
	Data Overview		
3.0	<ul style="list-style-type: none"> Reviewed CMAS Data from 2015 – 2021 through grade levels. Discussed the progress of WIN programming <ul style="list-style-type: none"> Shared learning between grade levels Skills based 3 teachers per grade 2 intervention teachers 		
	UIP Information		

4.0	<p>Amy and Angie explained the importance of performance data as it relates to the goals and action plans of the school. The example of how the goals of a Title I school differ compared to that of Bennett.</p> <p>Amy noted that Bennett’s UIP goals align with the district’s goals recorded in the district UIP.</p>		
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Attachments: None

Next Meeting

Date and Time: November 8, 2021 at 6pm.

Location: TBD